



COEP Technological University

A Unitary Public University of Government of Maharashtra
(Formerly College of Engineering Pune)

Department of Mechanical Engineering

Wellesley Road, Shivajinagar, Pune-411005, Maharashtra, India

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Enquiry Letter

Sealed Quotation is invited by the Department of Mechanical Engineering, COEP Technological University Pune from reputed vendors/reseller/suppliers/service provider for Repair and Maintenance of AC System in Biology Lab, Second Floor, Academic Complex.

Enquiry Number :-	COEPTU/MECH/HVAC/ Biology Lab/2026-27/491					
Enquiry Date:-	16/10/2026					
Description & Qty:-	Sr. No	Item	Units	Qty	Rate	Cost
	1.	Daikin Split AC(1.0TR) Wet Service – complete indoor unit cleaning, filter cleaning, drain cleaning and basic performance check	Nos	02		
	2.	Split AC Refrigerant Gas Charging – gas charging as required, pressure checking	Kg	02		
		Split AC PCB Repairing Charges	Nos	01		
		Capacitor Replacement	Nos	01		
		Total				
		GST18%				
		Sub Total				
Location:-	Academic Complex Biology Lab					
Quotation Submission Date@ Time	22/10/2026 4:00pm					
Quotation Submission Place:-	Inward Section, Establishment Department Office. COEP Technological University, Wellesley Road, Shivajinagar, Pune-411005					
Quotation Opening Place:-	Head, Department of Mechanical Engineering, COEP Technological University, Wellesley Road, Shivajinagar, Pune-411005					

P.T.O.

Terms & Conditions:-

1. Fax and Email quotation are not acceptable.
2. Quotations shall be sent in sealed envelopes clearly marked Quotation for **Repair and Maintenance of AC System in Biology Lab, Second Floor, Academic Complex.** of Enquiry Number, Enquiry date and Enquiry due date .
3. 100% payment will be paid after satisfactory delivery / commissioning/work.
4. Please specify the make and model of the item.
5. Quotation(s) received after last date of Quotation submission will be rejected.
6. Delivery/Work Period and Terms Conditions should be mentioned clearly.
7. Delivery/Work: The penalty conditions are applicable for the late delivery as per Government norms.
 - a) At the rate of 0.5 % per week; maximum limit of 10% shall be charged in case.
 - OR
 - b) At the rate of 0.5 per week; maximum limit of 5% shall be charged in case.
8. All following documents/certificates should be provided / attached at the time quotation submission. a) Shop Act License/Incorporation Certificate/Firm Registration Certificate Copy. b) PAN Card Copy) GST Certificate Copy
9. Arranging Ladder, Transportation is the Sole Responsibility of the vendor.
10. Supply/Work and Installation:- Vendor shall be responsible for successful installation, commissioning and testing of the supplied items at Department of Mechanical Engineering , COEP Technological University Pune-411005.. Any defective component/device will be replaced by vendor at his cost.



Head

Department of Mechanical Engineering
COEP Technological University Pune.