



COEP TECHNOLOGICAL UNIVERSITY

(A Unitary Public University of Govt. of Maharashtra)

Hostel Department

Shivajinagar Pune- 411 005.

Tel. No. 020-25507660/

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Website: <https://www.coeptech.ac.in/>

No. COEP Tech./Hostel/2026/294

Date: 14/09/2026.

HOSTEL ROOM ALLOTMENT PROCEDURE A.Y. 2026-27 (Boys & Girls) INSTRUCTIONS

- All students/parents/guardians physically reporting at COEP Hostel, Shivajinagar, Pune, are requested to park their vehicles at the **COEP College Sports Ground, opposite the Hostel Campus.**
 - **Location:** <https://maps.app.goo.gl/qSXpPHPMBPQJmurM7>
OR Scan QR Code
- Seating arrangements for parents/guardians have been made in the **ground in front of C Block.**
- Parents/Guardians are not permitted to enter the Hostel Blocks (A, B, H & J) or the Room Allotment Venue.** Your cooperation with the Hostel Staff and Security Personnel is highly appreciated to complete the admission smoothly.
- Students are instructed to bring **copies of the following documents** and arrange them in the order given below:
 - First visit Hostel Xerox Store and collect Room allotment letter 2026-27, Hostel Identity card form & Inventory form and fill in them properly.
 - SBI Collect Fee Payment Receipt – 2 copies OR Undertaking**, as applicable.
 - College/University Admission Acknowledgement.**
 - Category Certificate with Validity Certificate** (if applicable).
 - NCL Certificate** (if applicable).
- Room Allotment Venues & Time:
 - For Boys: Aswad Mess Club (FY Mess, H-Block): 11:00 am. 15/09/2026.
 - For Girls: Sae Mess (Girls Mess, GHB): 11:00 am. 15/09/2026.
- Process:
 - All particulars in the forms are **mandatory** and must be filled in correctly. Paste your **recent colour photograph** on the Identity Card Form.
 - Ensure that all required documents are arranged in the prescribed order.
 - Wait for your **roll call**.
 - Proceed to the **HOSTEL VERIFICATION TABLE** and get the documents verified.
 - Proceed to the **MESS DEPOSIT TABLE** and deposit the prescribed amount.
 - Proceed to the **ROOM ALLOTMENT TABLE** and confirm your allotted room number.
 - Proceed to the **DOCUMENT SUBMISSION TABLE (Closer)** and submit the required documents to the **Concerned Block Warden** of your allotted block.



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Dr. N. M. Mohite
Chief Rector