



COEP Technological University (COEP Tech)

A Unitary Public University of Government of Maharashtra
(Formerly College of Engineering Pune)

Department of Central Store

Wellesley Road, Shivajinagar,

Pune-411005, Maharashtra, India

Tel- 020-25507009

Website- www.coeptech.ac.in

Invitation of Quotation

Sealed quotations are invited by the Department of Central Store from reputed manufacturers, authorized dealers, vendors, or service providers for the Supply and Installation of Pedestal Fans at the COEP Hostel, COEP Technological University, Pune.

Enquiry Number: -	COEP Tech/Enq/Hostel Campus/Pedestal Fan/2026/ <u>187</u>					
Enquiry Date: -	07/08/2026					
Material Description:	Supply and Installation of Pedestal Fan					
(Use This Table format on your letter head to submit Quotation)	Sr.No	Specification of Goods	Unit	Qty	Rate per Unite Rs.	Total Rate Rs.
	01	Pedestal Fan • Size: - 15.75 inch • Adjustable pedestals stand with height adjustment from 1200 mm to 1450 mm Fan area: - 400 mm • Speed Control: - 3 Speeds Control • Color: - White, Purple & Blue • Blade Material: - Plastic • Fan Type: - Pedestal Fan Study Construction • Study Construction Product like: - Crompton High Flo Wave Plus Pedestal Fan 400mm (White) USHA Maxx Air 4000mm Pedestal Fan (Purple & White) Havells Gatik Pro 400 mm Pedestal Fan (Blue)	Nos	28		
			Basic Total Rs.			
			Add 18% GST			
			Grand Total Rs.			
Delivery Location: -	Hostel Campus, COEP Tech. University Pune.					
Quotation Submission Date @Time:-	Up to 13/08/2026 @ 3.00pm					
Quotation Submission Place: -	Inward Section, Establishment Office, COEP Technological University Pune-411005					
Quotation Opening Place: -	Office of Coordinator, Department of Central Store, COEP Technological University Pune-411005					

Terms & Conditions:-

1. Quotations submitted through Fax or E-mail will not be accepted.
2. The rates shall be quoted in Indian Rupees (INR). Taxes, GST, insurance, freight, packing, forwarding, installation and any other applicable charges shall be quoted separately.
3. The quoted rates shall remain valid for a minimum period of 90 days from the due date of submission.
4. The quotation shall be submitted in a sealed envelope superscribed as:
"Quotation for Supply and Installation of Pedestal Fans"
indicating the Enquiry Number, Enquiry Date and Due Date, addressed to:
Coordinator Central Store COEP Technological University, Pune – 411005.
5. 100% payment shall be released only after successful supply, installation, commissioning, testing and satisfactory acceptance of the material.
6. The bidder shall clearly mention the Make, Model and Technical Specifications of the offered product.
7. Quotations received after the prescribed due date and time shall be summarily rejected.
8. The bidder shall clearly mention the Delivery Period and all applicable Terms & Conditions.
9. Liquidated Damages (LD): Delay in delivery shall attract penalty as per Government norms:
 - a) For Purchase Orders below 2 Lakh
 - o 0.5% of PO value per week
 - o Maximum 10% of PO value.
 - b) For Purchase Orders of 2 Lakh and above:
 - o 0.5% of PO value per week
 - o Maximum 5% of PO value.
10. Submission of the manufacturer's Products catalogue for the quoted make and model is mandatory. The catalogue must clearly indicate the technical specifications of the product offered.
11. If Make and model is not same or similar with respect to mentioned models, in Specification of Goods your quotation will be rejected due to inferior technical specification.
12. Annexure-A forms an integral part of this enquiry. Compliance with all the technical specifications mentioned therein is mandatory. Non-compliance with any specification may lead to rejection of the quotation.
13. The following self-attested documents shall be enclosed along with the quotation:
 - Shop Act License / Incorporation Certificate / Firm Registration Certificate
 - PAN Card
 - GST Registration Certificate

11. The successful bidder shall be responsible for transportation, supply, installation, commissioning, testing and satisfactory functioning of the pedestal fans at COEP Hostel Campus, COEP Technological University, Pune – 411005. Any defective component/material shall be replaced by the vendor at no additional cost during the warranty period.
12. **Warranty:** The supplied Pedestal Fans shall be covered under a **minimum Two (02) Years Comprehensive On-site Warranty** from the date of successful installation and commissioning. During the warranty period, the supplier shall repair or replace any defective part/component, including labour and spare parts, at no additional cost to COEP Technological University, Pune. Any complaint reported by the University shall be attended promptly, and the defective item shall be repaired or replaced within a short period.
13. The Registrar, COEP Technological University, Pune reserves the right to accept or reject any or all quotations, wholly or partly, without assigning any reason whatsoever, and his decision shall be final and binding on all bidders.



Coordinator

Dept. of Central Store
COEP Technological University Pune

Annexure "A"
Technical Compliance

Make -		Model-		
Sr. No	Technical Specification	Required Specification	Deviations in Specification if any	Compliance Yes/No
1	Product	Pedestal Fan		
2	Sweep Size	400 mm (16 Inch)		
3	Type	Oscillating Pedestal Fan		
4	Motor	Heavy Duty with Copper Winding		
5	Rated Voltage	220-240 V AC 50Hz		
6	Power Consumption	Maximum 75 Watts		
7	Number of Blades	3		
8	Blade Material	High Quality ABS Plastic		
9	Air Delivery	Minimum 75 CMM		
10	Speed	Minimum 1300 RPM		
11	Speed Control	Minimum 3 Speed Settings		
12	Oscillation	Automatic		
13	Height Adjustment	Adjustable		
14	Tilt Adjustment	Available		
15	Safety Guard	Powder Coated Metal Guard		
16	Base	Heavy Duty Stable Base		
17	Power Cord	Minimum 1.8m with 3-Pin Plug		
18	Protection	Thermal overload Protection for long lasting motor		
19	Standard	BIS Certified/ISI Marked		
20	Warranty	Minimum 2 Years' Comprehensive on-site Warranty		
21	Installation	Supply, Installation, Testing & Commissioning		

Supplier's

Bidder's Declaration

We hereby certify that the offered Pedestal Fan fully complies with the above technical specifications. Supporting technical literature/catalogue is enclosed. Any deviation has been clearly indicated in the compliance statement.

Supplier
Name of Bidder: _____

Authorized Signatory: _____

Signature & Seal: _____