



COEP TECHNOLOGICAL UNIVERSITY

Shivajinagar, Pune-411005

(A Unitary Technological University of Govt. of Maharashtra)

Building Works Committee

website : www.coeptech.ac.in

Ph: 020-25507200

Email: bwc.office@coeptech.ac.in

Ref No.: COEP Tech / BWC/ Quotation / Mess/consultant /2026-27 /29

Date: 18/08/2026

Request for Quotation Consultancy Services for Renovation of mess and canteen in hostel and university campus at COEP Technological University, Pune

TenderNo.	Ref No.: COEP Tech / BWC/ Quotation / Mess/consultant /2026-27 /29 Date: 18/08/2026
Start Date:	18/08/2026
End Date:	21/08/2026 at 05:00 PM
Date of opening:	22/08/2026
Tender Description:	Request for Quotation Consultancy Services for Renovation of mess and canteen in hostel and university campus at COEP Technological University, Pune.
Start Date of Selling of Quotation:	18/08/2026
End Date of Selling of Quotation:	21/08/2026 at 05:00PM

Sealed quotations, as per the enclosed Annexure-A, are invited for Request for Quotation (RFQ) for Consultancy Services for Request for Quotation Consultancy Services for Renovation of mess and canteen in hostel and university campus at COEP Technological University, Pune

The work shall be undertaken on an "as is where is and whatever there is basis" at the Mess canteen of COEP Tech, Pune.

Interested bidders are advised to visit the site for better understanding and clarification before quoting their rates. The site may be visited on any working day between 11:00 A.M. to 04:00 P.M., except Sundays and public holidays.

Contact Details: BWC Office- Email ID bwc.office@coeptech.ac.in

Contact No.: Ph: 020-25507200

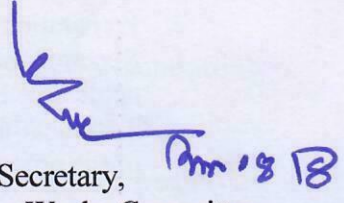
Terms and Conditions of the Tender

1. The rates quoted for shall be valid for a period of three months from the date of opening.
2. The tender has to quote their lowest applicable rates, if any, in the format provided in Annexure A.
3. The bid must be received not later than the date & time specified for submitting the same. In case the date of submitting the tender will be declared as holiday by the Govt. of India/ Maharashtra, then next working day will be treated as due date of the tender.
4. Over-writing/ over-typing or erasing of the figures which render it doubtful or ambiguous are not allowed and shall render the tender invalid.
5. The Tender Committee/ Competent Authority of COEP Tech Pune in its discretion, reserves the right to reject or accept any or all the tenders partly or completely, at any time without assigning any reason thereof.
6. Bids once submitted shall not be allowed to be withdrawn or altered.
7. Each tender has to certify that all the terms and conditions are acceptable to him.
8. All the pages of quotations including the documents submitted therein must be duly signed and stamped into failing which the offer shall be liable for rejection.
9. Each Tender has to fill in the undertaking as mentioned in 'Annexure B' stating that whether firm has been blacklisted/banned by any Government Department/Public Sector Undertaking/Autonomous Body or not.
10. The successful tender will have to abide by the terms and conditions as may be fixed from time to time by the Registrar, COEP Tech Pune.
11. **Scope of Work**

- a. Preparation of kitchen, mess, dining and canteen layouts.
 - b. Planning of functional workflow, including receipt, storage, preparation, cooking, serving and washing areas.
 - c. Planning and specification of commercial kitchen equipment.
 - d. Design requirements for LPG/PNG systems, exhaust, ventilation, electrical, plumbing, drainage and fire-safety provisions.
 - e. Preparation of drawings, specifications, detailed estimates, BOQ and tender documents.
 - f. Recommendations for hygienic finishes, waste-management systems and compliance with applicable FSSAI, NBC and fire-safety requirements.
 - g. Technical assistance during tendering, execution, installation, testing and commissioning of the proposed facilities.
 - h. Preparation of design and conceptual drawings based on acoustical calculations, including 3D perspectives/renderings and Good for Construction (GFC) drawings for the auditorium
 - i. Providing detail drawings and specification for proposed work as and when required.
 - j. Coordination with structural for the proposed work.
 - k. Supervision and inspection on site from time to time as and when required and mutually agreed upon.
 - l. The civil contractor and electrical contractor shall coordinate effectively to ensure the smooth and timely completion of the work.
 - m. Check and report to Client about the quality of material brought into for the Project in consideration to the agreed specifications.
12. While submitting the bid document, the scan Copy of RTGS/NEFT receipt towards the purchase of tender.
- Name of the Bank – State Bank of India,
A/c No – 110 994 649 77
Name of the Account – COEP Technological University, Pune
IFS Code – SBIN0010431
MICR Code – 411002060
Branch Code - 10431
- Quotation Fee Rs 500.00+ 18% GST = 590.00 (non-refundable.)**
13. The Defect Liability Period shall extend until the successful completion of the Defect Liability Period of the Construction Contractor, as specified in the agreement with the Contractor, and services shall be provided throughout this period accordingly.
14. Even after awarding the said contract, the Tender Committee/Hon'ble Competent Authority reserves the right to terminate the same, if the services of the successful tender are not found satisfactory and to entrust the work to

another tender, and to recover from the successful tender, the loss if any, sustained to the COEP Tech, Pune.

15. The payment schedule shall be mutually decided and agreed upon at the time of issuing the Work Order
16. The last date of submission of quotation complete in all respect is on 21/08/2026 at 05:00 PM.


Secretary,
Building Works Committee,
COEP Technological University, Pune



ANNEXURE-A

COEP TECHNOLOGICAL UNIVERSITY

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Details of the Bidder

1. Name of the Tender :
With address
2. Name of the Contact Persons with :
Telephone/Mobile No./e-Mail Id/
3. Details of Rates:
The rate shall be quoted on a percentage basis :
4. GST No.(with copy) :
5. PAN Card No.(with copy) :
6. Whether your firm has been blacklisted/ :
banned by any Government Department/
Public Sector undertaking/ Autonomous
Body: Yes/No (Fill in the Undertaking as
Mentioned in Annexure-B)
7. Whether all the terms and conditions of
COEP Tech Pune are agree able :
8. Similar works shall include each project
comprising an auditorium / conference hall
with a minimum seating capacity of 250
persons or more. :

Dated:

Signature with stamp

ANNEXURE-B

I/we undertake that _____ (Name of
the Company) has not been Blacklisted/Banned by any Government
Department/Public Sector Undertaking/Autonomous Body.

Signature of the
Authorized Signature of the
Firm/Company/
Organization/Official Stamp/Seal

Date:

Place: