



COEP Technological University
A Unitary Public University of Government of Maharashtra
(Formerly College of Engineering Pune)
Department of Mechanical Engineering
Wellesley Road, Shivajinagar, Pune-411005, Maharashtra, India

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Enquiry Letter

Sealed Quotation are invited by the Department of Mechanical Engineering, COEP Technological University Pune from reputed vendors/reseller/suppliers/service provider for Repair and Maintenance of AC system of Server Room in Electrical Engineering Department.

Enquiry Number :-	COEPTech/MECH/HVAC/ Electrical /2026-27/ 244					
Enquiry Date:-	10/07/2026					
Description & Qty:-	Sr.No	Item	Units	Qty	Rate	Cost
	1	Ac Wet Cleaning	Nos	02		
	2	Gas Charging	Kg	02		
	3	PCB Replacement	Nos	01		
	4	insulation	Rmt	02		
	Total					
	GST18%					
	Sub Total					
Location:-	Server Room in Electrical Engineering Department.					
Quotation Submission Date@ Time:-	16/07/2026 5:00pm					
Quotation Submission Place:-	Inward Section ,Establishment Department Office. COEP Technological University, Wellesley Road, Shivajinagar, Pune-411005					
Quotation Opening Place:-	Head, Department of Mechanical Engineering, COEP Technological University, Wellesley Road, Shivajinagar, Pune-411005					

Terms & Conditions:-

1. Fax and Email quotation are not acceptable.
2. Quotations shall be sent in sealed envelopes clearly marked Quotation for **Repair and Maintenance of AC system of Server Room in Electrical Engineering Department.** of Enquiry Number, Enquiry date and Enquiry due date .
3. 100% payment will be paid after satisfactory delivery, commissioning/work.
4. Please specify the make and model of the item.

5. Quotation(s) received after last date of Quotation submission will be rejected.
6. Delivery/Work Period and Terms Conditions should be mentioned clearly.
7. Delivery/Work: The penalty conditions are applicable for the late delivery as per Government norms.
 - a) at the rate of 0.5 % per week; maximum limit of 10% shall be charged in case .
 - OR
 - b) at the rate of 0.5 per week; maximum limit of 5% shall be charged in case .
8. All following documents/certificates should be provided / attached at the time quotation submission. a) Shop Act License/Incorporation Certificate/Firm Registration Certificate Copy. b) PAN Card Copy) GST Certificate Copy
9. Arranging Ladder, Transportation is the Sole Responsibility of the vendor.
10. Supply/Work and Installation:- Vendor shall be responsible for successful installation, commissioning and testing of the supplied items, Any defective component/device will be replaced by vendor at his cost.


Head 10-7-26

**Department of Mechanical Engineering
COEP Technological University Pune.**