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CIRCULAR

Subject: Revision of Eligibility Criteria for University Doctoral Fellowship (UDF) / COEP Tech RA/TA

A Committee under the chairmanship of the **Dean, School of Engineering and Technology** was constituted to review the existing eligibility conditions for University Doctoral Fellowship (UDF) and COEP Tech RA/TA positions. The Committee has examined the existing provisions and submitted its recommendations for revision of the eligibility criteria.

Accordingly, the **revised eligibility criteria**, based on the recommendations of the Committee, shall be as follows:

Revised Eligibility Criteria:

1. The assistantship shall be granted only to full-time COEP Tech RA/TA (Research Assistants/Teaching Assistants) research scholars admitted to the Ph.D. Programme. Such full-time research scholars shall be eligible for UDF during their first three years of Ph.D.
2. The candidate must have secured a minimum cumulative grade point average (CGPA) of **7.0 on a scale of 10** (or minimum **65% marks**) or equivalent at both Bachelor's and Master's levels. A relaxation of **0.5 CGPA (or 5% marks)** shall be provided for SC/ST/Physically Challenged candidates.
3. The candidate should be **less than 45 years of age** as on the date of application for the assistantship.
4. The assistantship shall be provided only for the **first three years**, subject to satisfactory progress of research work. The Doctoral Committee (DC) shall review progress annually and recommend continuation accordingly.
5. The **Department Research Committee (DRC)** shall nominate eligible research scholars satisfying the above criteria immediately after the conclusion of every Ph.D. admission round.

All concerned are requested to take note of the above revised provisions and ensure compliance with effect from the admission round held in December 2025.


Registrar

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1. Director (Research, Innovation, Incubation and Linkages)
2. All Deans, Directors, Heads of Departments, Students & Faculty
3. University and Department level Coordinators for the Ph.D Programmes
4. Office of Student Section, RIIL, Accounts, Establishment,
5. PA to Vice Chancellor
6. Helpdesk (for uploading on University's website)