



COEP Technological University
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Ref No.-COEP TECH/ Registrar_OFF/Circular_ONOS /2025/791

Date: 26th November 2025

OFFICE ORDER

Subject: Appointment of Assistant Training & Placement Officers (Additional Charge)

To ensure the smooth execution of placement activities, student training programmes, and effective coordination with recruiting organizations, the following faculty members are hereby assigned the **additional charge of Assistant Training & Placement Officer (Assistant TPO)** for a period of **one year**, with effect from the date of issue of this order:

Sr. No.	Name of Faculty	Department	Role
1.	Dr. Deeplaxmi Niture	Electronics & Telecommunication Engineering	Coordination with the students of E Group departments
2.	Dr. Vijay Thavale	Metallurgy and Materials Sciences	Coordination with the students of M Group departments
3.	Dr. Amol Jadhav	Applied Sciences and Humanities	Communication with the companies, Preparing T&P brochures etc.

The assigned Assistant TPOs shall work in close coordination with the Training & Placement Officer and contribute to achieving the departmental Key Performance Indicators (KPIs) related to:

- Student training and employability enhancement
- Placement and internship conversions
- Institute–industry interactions
- Timely documentation, communication, and reporting etc.

All students and faculty are requested to extend their cooperation to facilitate the above work.

This order is issued with the approval of the Hon'ble Vice Chancellor.

Registrar

Copy To:

1. Training & Placement Officer
2. Concerned Faculty members
3. All Deans, Directors, Heads of Departments
4. All Students, Faculty
5. Office of TPO, Accounts, Establishment, Gymkhana, Hostel, Library, Student Section
6. PA to Vice Chancellor
7. Helpdesk (for uploading on University's website)