



COEP Technological University (COEP Tech), Pune-05
(Unitary Public University of Govt. of Maharashtra)

NIQ No: COEP TECH/Enq/Valuer/2025-26/2850 Dated 17.09.2025

NOTICE INVITING QUOTATION

Scaled Quotations are invited from the eligible bidders fulfilling the Minimum Eligibility Criteria for Appointment of **"GOVERNMENT REGISTERED/APPROVED VALUER"** for Valuation of Written -Off Unserviceable -Machinaries and Equipments, - Electronic Gadgets, -Electrical items; E-Waste; Furniture items; electrical waste; Copper & Aluminum Scrap; Plastic Scrap, Demolitions etc. located in all the Departments and Administrative Sections in the premises of COEP Technological University including Hostels, to be disposed-off through E-Auction Process.

The Quotations fee for the said work is Rs 1000/-. The Quotation Document can be downloaded from **17.09.2025**. The last date and time for submission of Quotation is **29.09.2025** up to 15:00 hrs and the same will be opened after 15.30 hrs. on the same day at Registrar Office , 1 floor, Main Building, COEP Technological University, Wellesly Road, Shivajinagar, Pune - 411005. The detailed NIQ and Quotation document is displayed in COEP website <https://www.coeptech.ac.in>. Amendments to the Quotation (if any) will be issued through said web sites only.


(Registrar)



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NIQ No: COEP TECH/Enq/Valuer/2025-26/2850 Dated 17.09.2025

APPOINTMENT OF "GOVERNMENT REGISTERED/APPROVED VALUER" FOR VALUATION OF WRITTEN -OFF UNSERVICEABLE -MACHINARIES AND EQUIPMENTS, -ELECTRONIC GADGETS, -ELECTRICAL ITEMS; E-WASTE; FURNITURE ITEMS; ELECTRICAL WASTE; COPPER & ALUMINUM SCRAP; PLASTIC SCRAP, DEMOLITIONS ETC. LOCATED IN ALL THE DEPARTMENTS AND ADMINISTRATIVE SECTIONS IN THE PREMISES OF COEP TECHNOLOGICAL UNIVERSITY INCLUDING HOSTELS. TO BE DISPOSED-OFF THROUGH E-AUCTION PROCESS.

QUOTATION

Date from which Quotation is available for download	After 10:00 hrs on 17.09.2025 till 15:00 hrs on <u>29</u> .09.2025
Last date and time for submission of Quotation.	On or before 15:00 hrs on <u>29</u> .09.2025.
Date and time of Opening of Quotation.	After 15:30 hrs on <u>29</u> .09.2025.



COEP Technological University (COEP Tech), Pune-05
(Unitary Public University of Govt. of Maharashtra)

Quotation

For

APPOINTMENT OF "GOVERNMENT REGISTERED/APPROVED VALUER" FOR VALUATION OF WRITTEN -OFF UNSERVICEABLE -MACHINARIES AND EQUIPMENTS, -ELECTRONIC GADGETS, -ELECTRICAL ITEMS; E-WASTE; FURNITURE ITEMS; ELECTRICAL WASTE; COPPER & ALUMINUM SCRAP; PLASTIC SCRAP, DEMOLITIONS ETC. LOCATED IN ALL THE DEPARTMENTS AND ADMINISTRATIVE SECTIONS IN THE PREMISES OF COEP TECHNOLOGICAL UNIVERSITY INCLUDING HOSTELS. TO BE DISPOSED-OFF THROUGH E-AUCTION PROCESS.

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COEP Technological University (COEP Tech)

A Unitary Public University of Government of Maharashtra

(Formerly College of Engineering Pune)

Wellesley Road, Shivajinagar, Pune-411005, Maharashtra, India

SECTION -I

QUOTATION NOTICE

Invitation of Quotation

Scaled Quotation are invited by COEP Technological University Pune from reputed manufacturer/vendor/service provider for the providing materail/services.

QUOTATION Fees	Rs. 1000/-
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Our Bank Details (for payment purpose):

Account Name	COEP Technological University Pune
Account Number	11099464977
Bank Name	State Bank of India
Branch Address	COEP ,Wellesley Rd, Shivajinagar, Pune, Maharashtra 411005
IFS Code	SBIN0010431
SWIFT CODE	SBININBB238
Branch Code	10431
MICR Code	411002060
Whether bank branch is NEFT enabled ? (Yes / No)	Yes



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Wellesley Road, Shivajinagar, Pune-411005, Maharashtra, India

Tel- 020-25507009/7002 Email- registrar@coeptech.ac.in Website- www.coeptech.ac.in

Invitation of Quotation

Scaled Quotation are invited COEP Technological University Pune from reputed manufacturer/vendor/service provider for the providing material/services.

Enquiry Number :-	COEP TECH/Enq/Valuer/2025-26/2850
Enquiry Date:-	17/09/2025
Material/Service Description :-	Appointment of "GOVERNMENT REGISTERED/ APPROVED VALUER" for valuation of written -off unserviceable -machineries and equipments, -electronic gadgets, -electrical items; e-waste; furniture items; electrical waste; copper & aluminum scrap; plastic scrap, demolitions etc. Located in all the departments and administrative sections in the premises of coep technological university including hostels, to be disposed-off through e-auction process.
Location:-	Various departments, sections, library, hostels, exam cell, hostels, gymkhana and clubs etc.
Quotation Submission Date@ Time:-	Up to 29/09/2025 @ 3.00pm
Quotation Submission Place:-	Inward Section of Establishment dept., COEP Tech, University, Wellesley Road, Shivajinagar, Pune-411005
Quotation Opening Place:-	Registrar Office, 1 floor, Main Building, COEP Tech, University, Wellesley Road, Shivajinagar, Pune - 411005

Terms & Conditions:-

1. Fax and Email quotation are not acceptable.
2. Rates to be quoted in terms of % of Total Valuation (inclusive of travel, conveyance, photography expenses) as per Annexure-I.
3. Period of Appointment is for the duration of 03 years.
4. Valuers shall be entitled to the fees on the actual sale price realized or the valuation, whichever is less.

5. The taxes, insurance, freight, packing and forwarding charges if any be quoted in Indian Rupees separately.
6. The rates shall be valid for 90 days.
7. Validity: Quotation Validity at least 90 days from the due date.
8. Quotations shall be sent in sealed envelopes clearly marked "**Quotation for Appointment of Government Registered/Approved Valuer**" for COEP Tech University.
9. **Clearly mark on Quotation Enquiry Number, Enquiry date and Enquiry due date** addressed to "**The Registrar, COEP Technological University Pune-411 005**".
10. Quotations received without proper seal and after due date of receipt and time, will not be considered for evaluation.
11. **Work Commencement Date:** - The VALUER shall commence the work/assignment within two days from the date of receipt of the Work Order.
12. **Work Completion Period:** - The entire work as per the scope of this quotation shall be completed within 30 days from the date of commencement. No counter conditions regarding completion period shall be quoted by the VALUER.

13. MINIMUM ELIGIBILITY CRITERIA

- a. The VALUER intending to submit the Quotation should be a Govt. approved VALUER, Registered/Empanelled VALUER registered under Section 34AB of Wealth Tax Act, 1957/ Income Tax Department/ Public Sector Banks/ LIC/ Govt. Authorities for mainly carrying out the job of asset class of "**Valuation of Plant and Machinaries and other equipment etc.**" The VALUER shall fill the "Registration Form" (given in **Annexure-II**) and submit the self-attested photocopies of the registration certificate along with the quotation.
- b. Further, the VALUER submitting the Quotation should have experience in valuation of properties for period of at least 7 years as on 31.08.2025 and also have completed at least 03 (three) assignment for valuation of Plant and Machinaries and other equipment etc. Company's Own Experience certificate copy listing the details of major assignments completed should be enclosed along with quotation. (**Annexure-III**).
- c. The QUOTATIONS FEES of Rs. 1000/- (Rupees One thousand only) paid are to be filled in **Annexure-IV**.
- d. The VALUER shall give declaration / certificate that they have not been blacklisted by any Government / Non government / public sector undertaking or any private bodies etc. (**Annexure-V**).
- e. The VALUER shall submit the draft report of valuation to the University Authority before submitting the final report to the Competent Authority, which will be approved and then only VALUER can submit the final report. The draft report shall be submitted within 25 days from the schedule date of commencement.
- f. The final report shall be submitted within 05 days from the acceptance of draft report by the University Authority. VALUER shall provide additional information / documents for verification in case required by the University. The time elapsed

between the date of submission of draft report and its approval by the University Authority will be taken in University's account.

14. The valuation shall not be done through subletting / sub-contracting but should be done by VALUER itself.
15. The Plant and Machineries and other equipments, furniture items, demolitions, e-waste, scrap etc. has to be valued for realistic value and by adopting latest and best practices adopted for valuation.
16. VALUERS are strongly advised to inspect the University sites and acquaint themselves with the site conditions and quantum of work involved, so that they are fully aware of the nature of scope of the works to be carried out before submitting quotations for valuation of the same etc. Such inspection can be arranged in consultation with the Registrar.
17. **Scope of Work:** The University has proposed to find out the valuation of written - off unserviceable -machineries and equipments, -electronic gadgets, -electrical items; e-waste; furniture items; electrical waste; copper & aluminum scrap; plastic scrap, demolitions etc. located in all the departments and administrative sections in the premises of COEP Technological University including hostels. The VALUER has to maintain secrecy of the assignment given to him/her by the University Authority.
18. Counter conditions stipulated in completion period by the VALUER will not be considered. Quotation with counter conditions are likely to be rejected summarily without assigning any reason.
19. Delivery/Work/Service Period and Terms Conditions should be mentioned clearly. The VALUER must not quote counter conditions involving extra expenditure.
20. The University Authority holds the right to conduct negotiations with the eligible bidder(s) in case the prices offered by that bidder are not acceptable. In case such negotiation does not provide the desired result, the reasonable or acceptable price may be counter offered to the next responsive bidder(s).
21. Delivery/Work/Service: The penalty conditions are applicable for the late delivery as per Government norms.
 - a. at the rate of 0.5 % per week; maximum limit of 10% shall be charged in case of PO value is less than 2 Lakh -OR
 - b. at the rate of 0.5 per week; maximum limit of 5% shall be charged in case of
 - c. PO value is 2 Lakh and above.
22. The VALUER has to execute an agreement on stamp paper worth Rs. 500/- in the Proforma given by the COEP Technological University, Pune, without which no payment will be released.
23. 100% payment will be paid after satisfactory delivery and work/service/satisfactory submission of final valuation report and within a period of 30 days from the date of receipt of the bill on submission of Pan card copy, Bank account details, GST etc.
24. Bills, Installation/Valuation Report and all other necessary documents to be submitted to the Registrar, COEP Technological University Pune.

25. Bills, Valuation/Installation/Inspection Report and documents should be submitted in Duplicate along with Delivery Challan (if any) in the name of the **"Vice Chancellor, COEP Technological University Pune.** The Valuation/Installation/Inspection Report should be signed/accepted by End-user/Lab. I/c/Lab.Asst.
26. All following documents/certificates should be provided / attached at the time quotation submission.
- a) **A Copy of the registration certificate issued by respective authorities** to certify that the valuer is a govt. approved valuer, registered/ empanelled valuer with income tax department/ public sector banks/ LIC/ University authorities/ insolvency and bankruptcy board of india (IBBI)/ registered under section 34AB of wealth tax act, 1957/Govt. Authorities for mainly carrying out the job of asset class of valuation of plant and machinaries and other equipment etc. The valuer shall submit the attested photo copies of the registration along with the quotation.
 - b) **Documents supporting the experience of minimum 07 years** of handling similar evaluations. (Enclose copies of description and scope of work carried out in the past. Give reference no of the submitted client completion certificate/ documentary evidence for having successfully completed the eligible assignment, name, telephone no, telefax no and email address of the client's representative)
 - c) PAN Card Copy.
 - d) Goods and Service tax (GST) Certificate Copy.
27. Supply/Work/Service Address:- The Registrar, COEP Technoclogical University, Pune.
28. The Vice Chancellor of COEP Technological University Pune reserves right to reject any one or all the quotation(s) without assigning any reasons there for.



Registrar

COEP Technological University Pune



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Wellesley Road, Shivajinagar, Pune-411005, Maharashtra, India

SECTION – II

PRICE BID

Sl. No.	Location / area	Rates to be quoted in terms of % of Total Valuation (inclusive of travel, conveyance, photography expenses)	Minimum Professional fee (if any)	Other Charges (if any)
	Valuation of written -off unserviceable -machinaries and equipments, -electronic gadgets, -electrical items; e-waste; furniture items; electrical waste; copper & aluminum scrap; plastic scrap, demolitions etc. Located in all the departments and administrative sections in the premises of COEP Technological University including hostels, to be disposed-off through e-auction process and Submission of Final Valuation report etc. all complete as per the terms and conditions of quotation.			

Signature (with date) of the Bidder

Name and Address:



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SECTION – II

BIDDER REGISTRATION FORM

Sr. No	Description	Details
1.	<u>Personal Details:</u> Name of VALUER Name of the Company Address (In Detail) Telephone/Mobile No Email ID	
2.	<u>Valuer Registration Certificate</u>	
3.	Permanent Account No.	
	<u>Bank Details:</u> Name of the Bank Bank Branch address Bank Branch Code Bank Account Number Bank Account Type IFSC Code	

	Magnetic Ink Character Recognizer (MICR) code	
4.	Tax Identification Number (TIN) GST Registration Number Goods & Service Tax Registration Code CST Registration Number	
5.	Employee Provident Fund (EPF) registration number (if any) Employee State Insurance Scheme (ESIS) Registration Number, (if any)	

* Enclose copies of the required certificates/documents.

(Name and Signature of the Authorised Signatory)

NOTE:-

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The Bidder Registration form shall be submitted along with Quotation.



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Company's Own Experience Certificate

(ON YOUR COMPANY LETTERHEAD)

Sr. No.	Name of Assignment	Work Order No. and date	Asset Class of the job	Period (from --/--/--- - to --/--/---)	Status Completed/ Ongoing/ Incomplete)

(Name and Signature of the Authorized Signatory)

SECTION – II
QUOTATION FEES

A. QUOTATION Fees details.

Item	DD/ No. and Date/UTR No. of Online transaction	Name of the Bank	Amount (Rs)
QUOTATION Fee			

THE PHOTO COPY OF THE BANK RECEIPT/CHALLAN TOWARDS
PAYMENT OF
QUOTATIONS FEES TO UNIVERSITY BANK ACCOUNT BY NEFT/RTGS
(IF QUOTATIONS FEES IS REMITTED THROUGH NEFT/RTGS)

OR
ORIGINAL DOCUMENT
(IF QUOTATIONS FEES IS REMITTED IN THE FORM OF
ACCOUNT PAYEE DEMAND DRAFT)

(Name and Signature of the Authorised Signatory)

NOTE:-

- *The Photo copy of the Bank receipt/Challan if Quotation Fee is remitted through NEFT/RTGS or the Original documents if Quotation Fee is remitted in the form of account payee demand draft or bankers cheque or bank guarantee submitted by the Bidder shall be submitted with the Quotation.*

SECTION – II

(ON YOUR COMPANY LETTERHEAD)

**DECLARATION REGARDING BLACKLISTING/ NON-BLACKLISTING FROM
TAKING PART IN GOVT. TENDERS/QUOTATIONS BY
BANKS/UNIVERSITY/GOVT. DEPT**

I / We Proprietor/ Partner(s)/ Director(s) of M/S. -----
 hereby declare that our firm/company namely M/S.-----
 ----- and our group, our Holding/Parent company and our
 subsidiary companies have not been blacklisted/ De-registered/ debarred by any
 Government department/ Public Sector Undertaking/ Private Sector/ or any other
 agency from taking part in tenders/quotations.

Or

I / We Proprietor/ Partner(s)/ Director(s) of M/S. -----
 hereby declare that our firm/company namely M/S.-----
 ----- and our group, our Holding/Parent company and our
 subsidiary companies had been blacklisted/ De-registered/ debarred by
 Government Department/ Public Sector Undertaking/ Private Sector/ or any other
 agency from taking part in tenders/quotations for a period of ----- years w.e.f.-----
 ----. The period has expired on -----and now the firm/company is entitled to take
 part in Government tenders/quotations.

In case the above information is found false I/We are fully aware that the Quotation
 will be rejected/cancelled by COEP Technological University, and EMD shall be
 forfeited. In addition to the above the COEP Technological University, may debar us
 and our group, our Holding/Parent Company and our subsidiary companies from
 participating in the tenders/quotations invited by COEP Technological University, Pune for
 further period of 2 years from the date of debarment.

(Name and Signature of the Authorized Signatory)

Note:

** The duly filled and signed undertaking (ON YOUR COMPANY LETTERHEAD) shall be
 uploaded with the quotation*
