



COEP Technological University
A Unitary Public University of Government of Maharashtra
(Formerly College of Engineering Pune)

Department of Metallurgy and Materials Engineering
Wellesley Road, Shivajinagar, Pune-411005, Maharashtra, India

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Enquiry Letter

Date: 20/09/2025

Sealed Quotation are invited by the Department of Metallurgy and Materials Engineering, COEP Technological University Pune from reputed vendors/suppliers/service providers for 3-year Annual Maintenance Contract (AMC) and Calibration for Testing Equipments (UTM and Hardness Testers).

Enquiry Number:	COEP Tech/MET /Enq./2025/		
Enquiry Date:	20/09/2025		
Location:	Material Testing Lab and Polymer and Composite Lab, Metallurgy Building		
List of Instruments:			
Sn. No	Details of instruments required for AMC and Calibration.	Quantity	
1	Rockwell Hardness Tester (FTM make)	2	
2	Vickers Hardness Tester (FMI make)	2	
3	Optical Brinell Hardness Tester (FTM make)	2	
4	Universal Testing Machine (60 Ton) (FSA make)	1	
5	Universal Testing Machine (10 Ton) (FSA make)	1	
6	Tensile Testing Machine (2 Ton) (Universal make)	1	
7	Rockwell Superficial Hardness Tester (Saroj make)	1	
Quotation Submission Date and Time:	Up to 07/10/2025 @ 5:00 pm		
Quotation Submission Place:	Establishment Section, COEP Technological University, Wellesley Road, Shivajinagar, Pune-411005		
Quotation Opening Place:	Head, Department of Metallurgy and Materials Engineering, COEP Technological University, Wellesley Road, Shivajinagar, Pune-411005		

Terms & Conditions:

1. Fax and Email quotation are not acceptable
2. The Taxes, insurance, freight, packing and forwarding charges if any be quoted in Indian Rupees separately.
3. The rates shall be valid for 90days.
4. Validity: Quotation Validity at least 90 days from the due date.
5. Quotations shall be sent in sealed envelopes clearly marked Quotationfor **3-year Annual Maintenance Contract (AMC) and Calibration for Testing Equipment (UTM and Hardness Testers)**.Enquiry Number, Enquiry date and Enquiry due date.

6. Quotation should be addressed to The Head, Department of Metallurgy and Materials Engineering, COEP Technological University Pune-411005.
7. Payment shall be made annually upon submission of the successful service maintenance report, for a period of up to three years.
8. Quotation(s) received after last date of Quotation submission will be rejected.
9. Delivery/Work Period and Terms Conditions should be mentioned clearly.
10. Delivery/Work: The penalty conditions are applicable for the late delivery as per Government norms.
 - a. at the rate of 0.5 % per week; maximum limit of 10% shall be charged in case of PO value is less than 2 Lakh.
OR
 - b. at the rate of 0.5 per week; maximum limit of 5% shall be charged in case of PO value is 2 Lakh and above.
11. All following documents/certificates should be provided / attached at the time quotation submission.
 - a. Shop Act License/ Incorporation Certificate/Firm Registration Certificate Copy.
 - b. PAN Card Copy
 - c. GST Certificate Copy
12. Optional items should be quoted in separate sheet otherwise your quote will be rejected
13. AMC and Calibration: The vendor shall be responsible for the successful maintenance and calibration of all listed instruments in the Department of Metallurgy and Materials Engineering, COEP Technological University, Pune – 411005.
14. The Registrar of COEP Technological University Pune reserves right to reject any one or all the quotation(s) without assigning any reasons there for.


Registrar

COEP Technological University Pune- 411005