

\* { Final year B.Tech -- 11:30 am  
Third year B.Tech -- 2:30 pm  
Second year B.Tech -- 5:30 pm }

## HOSTEL ROOM ALLOTMENT PROCEDURE A.Y. 2025-26 (Boys & Girls)

(Next time - online pl.)

### Room Allotment Venues:

1. Boys: Fusion Mess Club
2. Girls: Sae Mess.

### Process:

- ✓ First collect **Room allotment letter 2025-26, Hostel Identity card form & Inventory form** from Hostel Xerox Store.
- ✓ All the particulars on form are mandatory and should be filled properly and paste your recent Colored Photograph on the Identity card form.
- ✓ Wait for your roll call.
- ✓ Go to MESS DEPOSIT TABLE and deposit the amount.
- ✓ Go to HOSTEL VERIFICATION TABLE and verify your documents (Room Allotment Form, Inventory Form and Hostel Identity Form and 2 copies for SBI Fee Receipt).
- ✓ Go to ROOM ALLOTMENT TABLE and confirm your room Number.

Submit your document on DOCUMENT SUBMISSION TABLE (closer) and submit your documents to Concern Block Warden of your allotted block.

*[Signature]*  
CHIEF RECTOR  
Hostel Campus  
18/07/2025  
B.N.

OEP Technological University  
Shivajinagar, Pune-411 005.

*[Signature]*  
18/07/2025