COEP Technological University Pune

(A Unitary Public University of Government of Maharashtra)

A D V E R T I S E M E N T

ADVERTISEMENT FOR THE POSTS of FULL-TIME ADJUNCT FACULTY

COEP Technological University Pune invites applications from dynamic, eligible, and qualified candidates with passion towards academics to work as Full-Time Adjunct Faculty on a consolidated salary purely on temporary basis for a period of 11-months to engage academic load in various Engineering, Science and Management disciplines. Please visit University website (www.coeptech.ac.in/recruitments) for requirements, qualifications, experience, salary, and other details under "Recruitment" tab.

The candidate applying for the post of **Full-Time Adjunct Faculty** (on a contract basis for 11 months) should apply separately for each discipline.

Disciplines/Departments	
Civil Engineering	Mechanical Engineering
Planning	Instrumentation and Control
Computer Science and Engineering	Metallurgy and Materials Engineering
Electrical Engineering	Manufacturing Engineering and Industrial Management
Electronics and Telecommunication Engineering	Management
Mathematics	Communication Skill
Robotics and Automation	AI-ML

The qualifications, honorarium and tenure for the post are as follows:

Min Qualification	Desirable Qualification	Honorarium Per Month (Rs.)	Tenure
M. E./ MTech/MBA or equivalent	Ph.D. in relevant discipline	Rs.60,000 to 80,000 (as per the recommendations of the Selection Committee)	11-months (Contractual)

GENERAL INSTRUCTIONS TO CANDIDATES

Before submitting their application read the following instructions and conditions carefully

1. Knowledge of Marathi is desirable.

2. The Application will be accepted **Online** up to **12th May 2025 before 5.00 pm**. The applications received after the due date will not be entertained.

3. Candidates must apply in the prescribed **ONLINE** form available on the University website "**www.coeptech.ac.in**" under "**Recruitment**" tab.

4. Adjunct Faculty currently working at COEP Technological University can also apply.

5. The candidate should submit the online application form, upload the single PDF file including all necessary scanned copies of documents/certificates with name of file as *"Department_initials"* and pay online application fees. The application fee for **Open Category candidates is Rs. 1000/-** (Rs. One Thousand Only) and for **Reserved Category candidates is Rs. 500/-** (Rs. Five Hundred Only) **The application fee paid is non-refundable**. Please attach the fees paid receipt with the application form.

6. Candidates who had applied for advertisement of Tenured Assistant Professor at COEP Technological University need not apply separately for Full-Time Adjunct Faculty positions.

7. Printout of the online application form submitted with attested copies of requisite certificates and receipt of fees paid should be submitted to the University office on **or before 12th May 2025 up to 5.00 pm** in an envelope prescribed as:

   "**Application for the Post of "Full-Time Adjunct Faculty"** to reach the same to the following address:

   The Registrar,
   COEP Technological University,
   Shivajinagar, Pune- 411005

8. Please follow the following steps for online payment of Application Fees:
   Process of **SBI I COLLECT:**

   - **Enter the website**: -
     https://www.onlinesbi.sbi/sbicollect/icollecthome.htm
   - **Select Educational Institute**: - COEP Technological University
   - **Enter:** - New Recruitment Application Fee
   - **Enter: -** As applicable Payment Details
   - Next to Payment Process
   - Print Receipt

   Applications of the candidates not making the online payment of application fee and not providing fees paid receipt details will be treated as **INCOMPLETE** and will not be considered for further processing.

9. Applications received after the last date will not be considered. The University will not be responsible for postal delay, if any.

10. Candidates are advised to satisfy themselves before applying that he/she possesses the prescribed qualifications. **No inquiry asking for advice about eligibility will be entertained**. The candidates are advised to fill up the details and upload the **single PDF file on the Google Link provided on the University website.**

11. Candidates must also bring all the relevant original certificates/documents along with photo ID proof for verification at the time of interview. The hard copies of duly filled-in application with signature, self-attested photograph with all required self-attested copies of the certificates/documents will have to be submitted at the time of personal interview.

12. Shortlisted candidates called for interview will have to present themselves at their own cost.

13. The University reserves the right to fill up or not to fill the advertised post OR to alter, modify, cancel the entire advertisement.

14. Candidates should give the information regarding Court cases pending, Criminal cases, disciplinary actions or equivalent etc. Any changes in this information such as and when occurring after the submission of the application form till the completion of recruitment process should be brought to the notice of the University by the candidate, failing which the University reserves the right to cancel the candidature and to debar him/her from all selections.

15. All updates, corrigendum (if any), instructions regarding this advertisement shall be updated on the University website on "**Recruitment**" tab from time to time. Hence the applicants are requested to visit the University website regularly for the updates.

16. Qualification, Experience, and all other eligibility conditions shall be considered on the last date of receipt of application.

17. Incomplete applications, applications without required enclosures, applications without requisite fees and applications not submitted in the manner, procedure and within prescribed time by the University shall be summarily rejected and no correspondence in this respect will be made.

18. Reserved category candidates must attach a valid caste certificate and caste validity/ non-creamy layer certificate issued by the competent authority, along with the application and candidates belonging to EWS category must attach a valid income certificate issued by the competent authority.

19. Mere fulfillment of minimum qualification and experience requirements does not entitle the candidate to be called for an interview. A short-listing criterion may be set higher than the minimum.

20. If selected, the appointment will be made after the verification of your original certificates of qualification, experience etc.

21. Services shall stand automatically terminated; on expiry of given tenure or if the performance of the selected candidate is not satisfactory on review after every year of the service.

22. Applicants who are not eligible will not be informed independently/individually. Applicants are not allowed to make enquiries on this behalf.

23. Any misleading or wrong information provided may lead to summarily rejection of application / appointment, if found subsequently. Canvassing in any form by or on behalf of a candidate will lead to disqualification.

24. This appointment is being made on a tenured basis in consultation and approval of the Board of Governance (BOG) of COEP Tech University. All the decisions related to the services and service conditions of the selected candidates will be taken as appropriately by the statutory bodies of COEP Tech University.

25. Disputes related to this advertisement are subject to Pune Jurisdiction.

26. For any clarifications and queries regarding filling in online application forms, please contact Mr. Vivek Dusane (**Phone-** 020-25507097) or email to:

Email- recruitments@coeptech.ac.in

Date: - 25/04/2025

-sd-
Registrar
COEP Technological University
Pune

Application Form for Full-Time Adjunct Faculty

COEP Technological University, Pune		
Advertisement No:		**Date:**

For Office Use Only			
Date and Time of Receipt of Application Form		Application No	
Post Applied for		Department	
Remarks		Eligible / Not Eligible	

Application Form for Recruitment of Full-Time Adjunct Faculty
(*To be filled in by the candidate and submitted in a single pdf format*)

Advertisement Number		Affix self-attested recent colour passport size photo here.
Post Applied for		
Department/ Discipline		
Area of Specialization		

Sr No	Particular	Details
1	Full Name (in BLOCK letters) (as in HSC Mark sheet)	
2	Father's / Spouse Name	
3	Mother's Name	
4	Date of Birth	DD/ MM / YYYY
5	Age (as on last date of application)	_____Years_____Months
6	Nationality	
7	Gender	
8	Marital Status	
9	Category (UR/SC/ST/OBC/NT/VJ/SBC/SEBC/EWS)	

10	Do you belong to Persons with Disabilities (if Yes, attach certificate)	
11	Address for correspondence	
	Pin Code	
	Mobile	
	e-mail address	

12. Academic Qualifications as applicable:

Sr No	Examination / Degree	Name of the Institute	Board / University	Subject / Specialization	Year of Passing	No. of Attempts	Percentage / CGPA	Class	Proof (Y / N)
1	Ph. D								
2	PG								
3	UG								
4	HSC (10+2)								
5	Any Other								

13. Details of employment –experience in academic institution(s) / research organization(s) / industrial or field experience – if any in Chronological order:

Sr No	Post held	Organization	Nature of Post (Permane nt / Tempo rar y / Probat ion / Visitin g, etc.	Period / Duration				Last sala ry dra wn	Consolid ated pay	Pro of (Y/ N)
				From	To	Years	Months			
1										
2										
3										
4										
5										

14. Details of Scholarships/Awards/Honors/Academic achievements – if any
(Attach Separate sheet if required):

Sr No	Scholarship /Award / Honor/Achievement	Year
1		
2		
3		

15. Conducted Short Term / Continuing Education Programs / other
courses – if any (Attach Separate sheet if required):

Sr No	Description	Year
1		
2		

16. Attended STTP / Conferences / Workshops / Symposium – if any
   (Attach Separate sheet if required):

Sr No	Description
1	
2	

17. Publications: (Attach first page/title page as proof)

Sr No	Publication details	No.
1	SCI/Scopus	
2	Referred Journals	
3	International Conferences	
4	Books	
5	Review / Research / Feasibility Reports	
6	H-index and i-10 index	

18. Sponsored Research / Consultancy Project (Attach Separate sheet if required):

Sr No	Name of Project	Funding Agency	Amount (in Rs. Lakhs)	Status		Proof (Y/N)
				Completed	In Progress	
1						

19. Membership / Fellowship of Professional Bodies / Societies:

Sr No	Body / Society	Type of membership
1		
2		

20. Give Name, Designation and Address of two referees, not related to you but
    well acquainted with your academic and administrative performance and conduct.

Name		Name	
Designation		Designation	
Organization		Organization	
Email ID:		Email ID:	
Mobile No.		Mobile No.	

21. Total Experience:

Sr No	Experience	Years	Months
1	Teaching- UG		
2	Teaching – PG		
3	Research		
4	Industrial		
5	Administrative		
6	Technical		
7	Non-Technical		
8	Total Experience (Without overlapping)		

22. Any other relevant information:

Signature of Applicant

DECLARATION

(By the candidate)

I_____hereby declare that the information given by me in this application form is true to the best of my knowledge and belief.

If, at any time, I am found to have concealed any material / information or given any misleading or false information, my candidature / appointment may be summarily rejected /terminated without any prior notice or compensation.

Date:

Place: **Signature of Applicant**

List of Enclosures Attached:

Sr No	Name of the Enclosure	Page no
1	UG Mark-sheet	
2	UG Degree Certificate	
3	PG Mark-sheet and Degree Certificate	
4	PG Degree Certificate	
5	Ph. D. Degree Certificate (if available)	
6	Caste Certificate for reserved category candidates	
7	Caste Validity Certificate for reserved category candidates	
8	Non- Creamy Layer Certificate for reserved category candidates	
9	Certificate for Persons with Disabilities	
10	Research Publications (*only the first page of each publication*)	
11	Any other relevant document	

Note:
The candidates shall make a single pdf of the application form and all the relevant certificates/ documents.