



COEP Technological University
A Unitary Public University of Government of Maharashtra
Shivajinagar, Pune- 411005
GYMKHANA

Reference No.: COEP/GYMDAY/Refreshment/2024-25/ 244 Date: 24 /03/2025

INVITATION OF QUOTATION

Subject: Quotation invitation for the work of Mandap for kitchen on 5th April 2025 on the occasion of Gymkhana Day 2025

Respected Sir,

Please quote your lowest rate in the sealed envelope for the work of Kitchen Mandap to in the college campus for Annual Gymkhana Day Function on 05/04/2025 on or before 02/04/2025 upto 2.00 p.m. The detailed list of requirements with full specifications & terms & conditions are stated below.

Sr. No.	Particulars	Size	Quantity
1.	Kitchen Mandap	20x20 m Side covering from 3 sides = 400 Sq. Ft	1 No.
2.	Chair	(Dinning Chair)	25 No.

Terms & Conditions :

1. Please send your quotation in sealed envelope in the Name of "Vice President Gymkhana, COEP"
2. Please submit the quotation at Inward Section COEP.
3. Please state taxes and transportation charges separately.
4. The item can be dismantled & taken away by the vendor after the duration mentioned in the requirement list.
5. The institute reserves all the rights to select or reject the offer of the Vendor.
6. No advance will be paid. Payment will be released after successfully completion of said work.
7. Please specify your terms and conditions if any.
8. Work shall be done on or before 05/04/2025 up to 8:00 am p.m. No extension shall be given for the same. if the delay will be created from your side then penalty at the rate of 0.5% per week maximum limit of 5% shall be charged in case of PO value is 2 lakh and above.
9. The rate quoted for above work shall be valid for a period of three months from the date of opening.
10. The rate should be for "F.O.R." destination.
11. The material should be supplied on CREDIT BASIS. The limit for credit will be up to 3 months from the date of quantity invitation.
12. The final bill will be paid on actual work done.
13. Further details of this quotation and relevant information are available in the Gymkhana office , COEP Technological University, Pune .

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Vice- President, Gymkhana
COEP Technological University