



COEP Technological University

Shivajinagar, Pune 411005

(A Unitary Public University of Government of Maharashtra)

Tel No: (020) 25507000/9 Fax No: 25507299 Email: vc@coeptech.ac.in

No. COEP TECH/VC OFFC /Scholarship Committee/ 2024/831

Date: 30th Nov 2024

OFFICE ORDER

Sub: "Revised Scholarships Committee"

The purpose of the Scholarships Committee is to oversee the annual scholarship(s) and to ensure the timely and fair disposition of scholarship(s) funds. The committee is charged with publicizing and soliciting applications and making decisions based on the students' responses. It is also the responsibility of the committee to distribute the scholarship(s) and follow up with recipient(s) to ensure the scholarship(s) awarded is received. It is the function of this committee to encourage, develop, and evaluate all scholarships programmes. The scholarship(s) committee will meet every other week or as and when required depending on the urgency of the matter and will report to Hon. Vice Chancellor.

The constitution of New Scholarships Committee is as follows:

Sr. No.	Name of the faculty/staff members	Role
1	Dr. S. S. Ohol, Asso. Professor, Mechanical Engg.	Chairman
2	Dr. S. B. Mane, Asso Professor, Computer Science & Engg	Coordinator Sarathi Scholarships
3	Dr. S. V. Wagh, Asst. Professor, Mechanical Engg	Coordinator OBC & VJNT Students Scholarships
4	Dr. M. T. Bhoite, Adj. Faculty, Mechanical Engg	Co-Coordinator OBC & VJNT Students Scholarships
5	Dr. V. T. Thavale, Asst. Professor, Metallurgy & Material Sci	Coordinator Non-Govt / Private Scholarships
6	Mrs. K. A. Ghodinde, Asst. Professor, Instru. & Control Engg	Co-coordinators Non-Govt/Private Scholarships
7	Dr. Mrs. A. A. Kulkarni, Asst. Professor, Elect. & Telecom Engg	
8	Dr. Mrs. P. P. Shingare, Asst. Professor, Elect. & Telecom Engg	Co-coordinator International & PG-Govt Scholarship
9	Dr. Mrs. Jibi Abraham, Professor, Computer Science & Engg	Coordinator International & PG-Govt Scholarship
10	Mr. Abhijeet Meenakshi, Asst. Professor, Computer Science & Engg	Co-coordinator -Earn while Learn Scholarships
11	Dr. M. R. Shindikar, Asst. Professor, Applied Sci. & Humanities	Coordinator -Earn while Learn Scholarships
12	Dr. Mrs. K. S. Suranje, Asst. Professor, Applied Sci. & Humanities	Coordinator -FY students Scholarships
13	Mrs. Neelima Patil, Asst. Professor, Dept of Physics	Co-coordinator - FY students Scholarships
14	Mrs. V. B. Bhole, Asst. Professor, Electrical Engineering	Coordinator- Girl Student Scholarships
15	Mrs. P. S. Gandhile, Adj. Faculty, Planning	Co-coordinators - Girl Student Scholarships
16	Dr. S. M. Nawghare, Asst. Professor, Civil Engg	Coordinator SC Students Scholarships
17	Mr. S. U. Ghunage, Asst. Professor, Manuf. Engg & IM	Coordinator ST Students Scholarships
18	Dr. M. P. Khond, Asso. Professor, Director of Students Development	Invited Members
19	Dr. R. N. Ladhwe, Asso. Professor, Training & Placement Officer	
20	Mr. P. V. Chaudhary, Finance and Accounts Officer	
21	Dr. D. N. Sonawane, Registrar	
22	Mrs. Kanchan. S. Sukre, Accounts - Scholarship Section	Convener



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Responsibilities of the Scholarship Committee:

- To aware the students about various scholarship(s) schemes provided by University, State Government, Centre Government, NGOs, Industry, CSR funding from industry, Alumni private (person) scholarships.
- To conduct activities and workshops for Students to aware about various scholarship schemes for SC/ST/OBC/Minority etc.
- To maintain and update the Scholarship related information on website.
- To scrutinize scholarship(s) forms of the students and ensure to submit / process the same on time to the respective Department/Govt. schemes, etc.
- To ensure about proper and correct uploading of data of scholarships on various web portals and do necessary actions.
- To ensure maintaining of the scholarship records.
- To prepare SOP for various scholarship schemes.
- Provide input and guidance to the students about the scholarship application and process and are expected to keep themselves updated with procedures of scholarship(s).
- Encourage, develop, and evaluate all the scholarship programmes.
- Submit Annual report on the status of various scholarships to the Hon. VC
- Seek agenda items, advice, and counsel from constituents within line authority to be communicated Hon. Vice Chancellor and further to the BOG for policy decisions.
- Give publicity/ awareness on social media including preparation of video clips on various Scholarship Schemes.


(Prof. Sunil Bhirud)
Vice Chancellor

cc.

1. Registrar
2. All Heads of the Departments
3. All Deans
4. All Directors
5. Coordinator (IQAC)
6. Concerned Faculty/ staff member
7. CRO
8. T & P Office
9. Vice President (Gymkhana)
10. Vice President (Boat Club)
11. Coordinator (Central Computing and Networking Centre)
12. Ph.D. Coordinator
13. PA to VC
14. Establishment Section
15. Student Section
16. Hostel
17. Library
18. Gymkhana Office
19. Helpdesk (for uploading on website)