

# COEP Technological University (COEP Tech)

(Unitary Public University of Government of Maharashtra)

w.e.f.21 June 2022

(Formerly College of Engineering, Pune)

Shivajinagar, Pune-411005.

GYMKHANA

NO/COEP/Gathering /23-24/ 061 061

Date: 19.03.2024

## INVITATION OF QUOTATION

To,

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Sub:** Quotation invitation for the work for the Infrastructure work for Gathering from 27.03.2024 to 31.3.2024

Dear Sir,

You are invited to submit your most competitive quotation for the above mentioned subject as per the specifications given below on or before 25/3/2024 up to 12.00 noon.

Sr. No.	Descriptions	Quantity	Duration
<b>Name of the Event : Musical night and Traditional Day</b>			
1	BLACK MASKING	4600SQFT	27.03.2024 to 28.03.2024  South Campus (Near Electrical Department)
2	WHITE MASKING	4500SQFT	
3	STAGE 24*16*4ft height with red carpet on the floor and covering on back	1	
4	RAMP WALK 6*10 FT*4ft height with red carpet	1	
5	STALLS 8*6 (CHINATENTS)	8	
6	FIBRE CHAIRS WITH HAND RESTING	20	
7	BUFFET TABLES WITH TABLE CLOTHS 6*2FT	20	
8	Chairs without hand resting	16	
9	METAL STEPS 4FT HEIGHT 10 FT LONG	2	

Sr. No.	Descriptions	Quantity	Duration
<b>Name of the Event : Refreshment</b>			
1	MASKING BLACK	15000 SQFT	29.03.2024 to 31.03.2024  North Campus (Near E&TC Dept, Academic Complex)
2	FIBRE CHAIRS WITHOUT HAND REST	100	
4	SERVING TABLES WITH FRILLS(6*2)	50	
5	TABLE FANS WITH STANDS	10	
6	STALLS 3SIDED CLOSED	2	
7	RED CARPET	300SQFT	
8	MANDAP AND STEEL SHEETS(PATRA) ON TOP TO FORM KITCHEN AND CLOTHS COVERING ON THREE SIDES	35*40 FT 1 NO.	

*[Signature]*

Sr. No.	Descriptions	Quantity	Duration
<b>Name of the Event : Arts and Crafts</b>			
1	FIBRE CHAIRS	40	For 1 Day Date will be conveyed
2	TABLE 4*7 FT	5	
3	WHITE MASKING	5000 SQFT	28.03.2024 To 31.03.2024 Main Building
4	BLACK MASKING	4000 SQFT	
5	BAMBOO/METAL ROD FOR VERTICAL POSTTO SUPPORT DECORATION (12 FT HEIGHT) WITH STEEL WIRE	18	

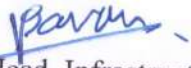
Sr. No.	Descriptions	Quantity	Duration
<b>Name of the Event : OFF Stage Program in Campus</b>			
1	STAGE 15*10*2FT HEIGHT WITH CARPET AND BACKSIDE COVER	1	29.03.2024 to 31.03.2024 South Campus In front of Accounts Department


**Terms & Conditions.**

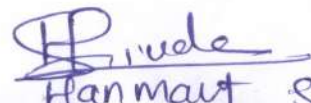
- Please send your quotation in sealed envelope in the Name of “COEP , Technological University”
- Please state taxes . transportation and Labour if any separately (GST Etc.)
- The institute reserves all the rights to select or reject the offer of the Vendor.
- No advance will be paid. Payment will be released after successfully installation of said work.
- Please specify your terms and conditions if any.
- The rate quoted for above work shall be valid for a period of three months from the date of opening.
- The rate should be for “F.O.R.” destination.
- The stores shall be checked at this institute & it will not be liable to pay the charges for rejected material when returned and replaced.
- The material should be supplied on CREDIT BASIS. The limit for credit will be up to 3 months from the date of quantity invitation.


*Lucy*


- The final bill will be paid on actual work done.
- The material received to college for events will be inspected for quality and corrections. The material not confirming the quality norms will be rejected. Supplier will have to remove the rejected material at his own cost. No payment will be made for rejected material.
- Fax and email quotations are not acceptable.
- COEP Tech University will not be responsible for any damage of items caused due to Natural Calamities (Rain, Wind, Sunlight etc.)
- All the infrastructure should be set up before the actual event time. No extension shall be given for the same. Delay in the setup of infrastructure then 5% of the total bill will be deducted
- Further details of this quotation and the relevant information are available in the Gymkhana office, COEP Tech University, Pune.
- For any query, please contact Pavan Palaskar, Mob no - 8806496641
- The item can be dismantled & taken away by the vendor after the duration mentioned in the requirement list.

  
Head, Infrastructure  
Gathering 2024

  
Secretary,  
Gathering 2024

  
Faculty Advisor Infrastructure  
Gathering 2024

  
Faculty Advisor,  
Gathering 2024

  
VP Gymkhana  
COEP Tech

  
Director, BOSD  
COEP Tech